

# VEENA TEXTILES LIMITED

Regd Office: 309, Salem Main Road, Komarapalayam -638183.

CIN: L17111TZ1968PLC000584

Phone:- 04288-260815 E-Mail: veena\_vtl@yahoo.in Web: www.veenatextiles.com

## POSTAL BALLOT FORM

(in lieu of E-voting)

(Please read the instruction printed overleaf carefully before filing this form. Last date for receipt of completed postal ballot forms by Scrutinisers is 25<sup>th</sup> September 2014)

Sr No. \_\_\_\_\_

1.	Name of the Sole / First Member	
2.	Name(s) of Joint Member(s), if any	
3.	Registered Folio No. / DP ID No. / Client ID No.	
4.	Number of shares held	

I/We hereby exercise my/our vote(s) in respect of the following Resolutions to be passed through e-voting/ Postal Ballot for the business stated in the Notice of 47<sup>th</sup> Annual General Meeting to be held on 30<sup>th</sup> September 2014 by conveying sending my/our assent (for) or dissent (against) the said Resolutions by placing the tick mark (a) at the appropriate box below:

Item No.	Description	Type of Resolution	No. of Shares	I/We dissent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Adoption of the audited financial Statements along with reports of the Board of Directors and Auditors for the year ended 31st March 2014	Ordinary			
2.	Appointment of Statutory Auditors and fixing their remuneration	Ordinary			
3.	Reappointment of Sri.R.Velmurugan, retiring by rotation and seeking re- election as Independent Director.	Ordinary			
4.	Reappointment of Sri.K.Varadharajan, seeking election as Independent Director.	Ordinary			
5.	Approval to borrow money in excess of aggregate of paid up share capital and free reserves of the Company	Special			
6.	Approval to create Charge on the assets of the Company	Special			

Place:

Date:

Signature of the Member

- Notes :
- If you opt to cast your vote by e-voting, there is no need to fill up and sign this form.
  - Last date for receipt of Postal Ballot Form: 25.09.2014
  - Please read the instructions printed overleaf carefully before exercising your vote.

## INSTRUCTIONS

### General Instructions:

- a. There will be one Postal Ballot Form/e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.
- b. Members have option to vote either through Postal Ballot Form or through e-voting. If a member has opted for Physical Postal Ballot, then he/she should not vote by e-voting and vice versa. However, in case Shareholders cast their vote through both physical postal ballot and e-voting, then vote cast through e-voting shall prevail and vote cast through Physical Postal Ballot shall be considered as invalid.
- c. Voting in the Postal ballot/e-voting cannot be exercised by a proxy. However, corporate and institutional members shall be entitled to vote through their authorised representatives with proof of their authorization, as stated below.
- d. Any query in relation to the Resolutions proposed to be passed by Postal Ballot may be addressed to Sri.K.S.Elavarashen, Managing Director, at the Registered Office of the Company.
- e. The Scrutinizer's decision on the validity of a Postal Ballot/E-voting shall be final and binding.

### 2. Instructions for voting physically by Postal Ballot Form :

- a. A member desirous of exercising his/her Vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer, M/s C.Thirumurthy and Associates, Company Secretaries, 69-1 LML Colony 3<sup>rd</sup> Street, Ammankulam Road, Pappanaickenpalayam, Coimbatore - 641037.
- b. This Form must be completed and signed by the Member, as per specimen signature registered with the Company or Depository Participant, as the case may be. In case of joint holding, this Form must be completed and signed (as per the specimen signature registered with the Company) by the first named Member and in his/her absence, by the next named Member.
- c. In respect of shares held by corporate and institutional members (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board Resolution/ appropriate authorization, with the specimen signature(s) of the authorized signatory(ies) duly attested.
- d. Voting rights shall be reckoned in proportion to the paid-up equity shares registered in the name of the Member as on 22<sup>nd</sup> August, 2014.
- e. The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark (a) in the appropriate column in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
- f. Members are requested to fill the Postal Ballot Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
- g. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours (17:00 hrs.) on 25<sup>th</sup> September, 2014. All Postal Ballot Forms received after this date will be strictly treated as if no reply has been received from the Member.
- h. A Member may request the Company for a duplicate Postal Ballot Form, if so required, and the same duly completed should reach the Scrutinizer not later than the date specified under instruction No. 2(g) above.
- i. Members are requested not to send any other paper along with the Postal Ballot Form. They are also requested not to write anything in the Postal Ballot Form except giving their assent or dissent and putting their signature. If any such other paper is sent, the same will be destroyed by the Scrutinizer.
- j. Incomplete, unsigned or incorrectly ticked Postal Ballot Forms will be rejected.
- k. The results would be displayed on the Company's website [www.veenatextiles.com](http://www.veenatextiles.com), besides communicating to the Stock Exchanges where the Company's shares are listed.